

East Bay SBDC Presents

QuickBooks Online Workshops

- Set up QuickBooks Online
- Effectively use QuickBooks for daily bookkeeping
- Customize QuickBooks for reporting
- Generate financial statements & budgets
- Develop cash flow projections for management

Register:

<https://nc.ecenterdirect.com/events/50456>

Wednesday, 10 am-12 pm
February 1, 8, 15, 22
March 1, 8, 15, 22

**Online Workshops &
Hands-on sessions by
Cal State East Bay Professors
Dr. Ching-Lih Jan
Dr. Pei-Hui Hsu**

**East Bay SBDC QuickBooks Online
Workshops provides essential skills for
small business on financial reporting**

**A series of 8 NO COST workshops to effectively
use QuickBooks Online for daily bookkeeping,
financial reporting, budgeting and strategic
cash flow management**

- Feb 1** Set up QuickBooks Online company
- Feb 8** Customize reports
- Feb 15** Service business I
- Feb 22** Service business II
- Mar 1** Business with inventory
- Mar 8** Payroll
- Mar 15** Budgeting
- Mar 22** Final review



**SMALL
BUSINESS
DEVELOPMENT
CENTER**

EAST BAY



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Reasonable accommodations for persons with disabilities will be made if requested at least 72 hours in advance. Contact

